



**Ancaster**  
Church of England Primary School

2 October 2017

Dear Parent/Carer

### **ELECTION OF PARENT GOVERNOR**

A vacancy for a Parent Governor has arisen at Ancaster and it is therefore necessary to hold an election.

In accordance with the Education Acts the Governing Body of each school shall include Parent Governors, these being parents of registered pupils at the school elected by such parents. Section 576 of the Education Act 1996 defines 'parent' as:

- All natural parents, whether they are married or not
- Any person who, although not a natural parent, has parental responsibility for a child or young person
- Any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law).

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. Included with this letter is more detailed information on the role of a governor; please read this as it is important to understand the role, expectations and commitment before applying. It should be noted that an elected Parent Governor is appointed for a four year term and may continue in office even though their child may have left the school part way through their four year term of office.

Candidates should be aware of certain disqualification clauses relating in particular to bankruptcy and criminal convictions. If you are in any doubt about your eligibility to stand for election please contact the Returning Officer who will be able to supply you with further details.

If you are interested in being a candidate please complete the slip attached, proposed and seconded and forwarded to the Returning Officer at the school, to arrive no later than Wednesday 18 October 2017. You have the opportunity to write a statement of sufficient length to set out evidence of the extent to which you possess the skills and experience the governing body desires, your commitment to undertake training to acquire or develop the skills to be an effective governor and how you plan to contribute to the future work of the governing body.

If the number of candidates exceeds the number of vacancies you will be sent voting slips and details about the electoral process via your child. The results of the election will be placed on the school notice board.

Any queries relating to this election should be made to the Returning Officer at the school.

Yours sincerely

Sam Eden

Headteacher/Returning Officer

Ancaster Church of England Primary School  
Mercia Drive Grantham NG32 3QQ

Tel: 01400 230871 Email: [enquiries@ancaster.lincs.sch.uk](mailto:enquiries@ancaster.lincs.sch.uk) Web: [www.ancasterprimary.org.uk](http://www.ancasterprimary.org.uk)  
Head Teacher: Mr Sam Eden

## Qualifications and disqualifications to serve as a school governor

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from election or appointment as a parent governor if s/he:

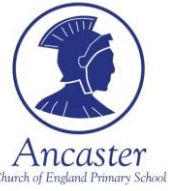
- is employed at the school for more than 500 hours in any 12 consecutive months;
- is an elected member of the Local Authority.

A person is disqualified from holding or continuing to hold office as a governor or associate member if he or she:

- is a registered pupil at the school;
- has failed to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months;
- has been disqualified for failing to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months whilst serving as a foundation, local authority, co-opted or partnership governor at the school in the last 12 months;
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- is subject to:
  - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
  - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
  - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or to which he contributed or he facilitated by his conduct; or
- has been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- is disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;

- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- has been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- has been convicted of any offence at any time and received a prison sentence of 5 years or more;
- has been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate.

**ELECTION OF PARENT GOVERNORS**



To The Returning Officer, Ancaster C of E Primary School.

I \_\_\_\_\_

(Full name in block capitals)

Address \_\_\_\_\_

\_\_\_\_\_

Wish to stand for election as a Parent Governor of the above school.

Signed \_\_\_\_\_

The nomination is

Proposed

by \_\_\_\_\_ Signed \_\_\_\_\_

Seconded

by \_\_\_\_\_ Signed \_\_\_\_\_

(Both of who are parents of pupils registered at the school).

Personal Statement (maximum 250 words)

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance (Constitution) (England) Regulations 2012.

Signature .....

Date .....

Completed nomination forms must be returned to the school by Wednesday 18th October 2017