



Ancaster Church of England Primary School
CURRICULUM AND STANDARDS COMMITTEE
TERMS OF REFERENCE

1. Aim

The curriculum is comprised of all learning and experiences that Ancaster Church of England Primary School provides for children. The Curriculum and Standards Committee focuses on the School's vision to deliver an exciting, broad and balanced curriculum within a caring and stimulating environment to enable every child to develop the core skills of independence, emotional engagement, spirituality, creativity and thinking.

2. Membership and Quorum

2.1 The membership and quorum of the committee will be at least 3 governors, which may include the Headteacher or their nominee.

3. Election of Chair and Vice Chair

3.1 The Chair and Vice Chair should be appointed by and from the members of the Committee at the first meeting after the commencement of the school academic year or when a vacancy occurs.

3.2 The Chair or Vice Chair should not be a member of staff.

4. Meetings

4.1 The committee will meet a minimum of three times a school year at appropriate times within that school year.

4.2 The agenda will be circulated by the chair at least 5 working days prior to the meeting.

- 4.3 Any member of the Full Governing Body (FGB) can attend meetings by request or invitation but only members of the Curriculum and Standards Committee are allowed to vote.
- 4.4 Minutes will be taken by the Clerk to the Governors or by a member of the Committee other than the Chair. A draft of the Committee minutes shall be copied to the Committee Chair for comment and distribution to other Committee members and the Chairman of the Governing Body.
- 4.5 The unapproved Curriculum and Standards Committee minutes will be made available to all Governors at least 5 working days prior to the next FGB meeting. Confidential minutes shall only be circulated to Curriculum and Standards Governors present at the meeting where the discussion took place and copied to the Chair of the Governing Body.
- 4.6 The Chair will be responsible for collating and formatting Governor curriculum visits and producing the termly Curriculum Review Report prior to the FGB meeting.

5. Terms of reference

- 5.1 It is the specific intention of the Committee to
- Promote and ensure maintenance of high quality teaching and learning for all children.
 - Assist the Governing Body with its understanding of the Early Years Foundation Stage, Key Stage 1 and Key Stage 2 curriculum, current trends, needs and development within each curriculum area.
 - Work with the Headteacher and Staff to monitor and evaluate curriculum provision and standards of attainment throughout the school.
 - Work with the Headteacher and Staff to raise standards in the school.
- 5.2 This Committee supports the Governing Body in fulfilling its aims by:
- Ensuring the school is fulfilling statutory obligations regarding the Foundation Stage and National Curriculum.

- Reviewing the school's Development Plan at appropriate intervals. This document details the teaching and learning priority plans.
- Collaborating with Staff to provide information on how the curriculum is taught, evaluated and resourced.
- Performing curriculum focussed Governor visits as required (according to School Overview Plan) to evaluate the implementation of the core curriculum values- independence, emotional engagement, spirituality, creativity and thinking.
- Ensuring curriculum policies are relevant and up to date
- Considering the identification assessment and provision given to children with special educational needs and gifted and talented children by liaising with the Special Educational Needs Governor and Special Educational Needs Co-ordinator.
- Reviewing available information about the school's performance including county and national benchmark information.
- Contributing to the School Improvement Plan.
- Working with the School Management Team, to advise the Governing Body of school improvements and achievements within the targets that have been set by the school.
- Reporting to parents on progress in relation to standards and curriculum issues through newsletters and the school website.

6. Curriculum related Policies

The Governing Body recognises the importance of Policies, in doing so the Standards and Curriculum Committee take delegated responsibility from the Full Governing Body to maintain and review the following Statutory Policies: -

- Sex and Relationship Education
- Behaviour Principles Written Statement
- Equality Information and Objectives
- School Information Published on the website
- Ancaster EYFS Policy

Other Curriculum and Standards related policies include:

- Home School Agreement Document
- Educational Visits
- Positive Handling
- Anti-bullying
- ICT and E-Safety
- Volunteers
- PSHE
- Collective Worship
- RE
- Curriculum
- Effective Teaching and Learning
- Physical Activity
- Risk Assessment
- Attendance

7. Review

The Governing Body recognises the importance of keeping its Curriculum and Standards Terms of Reference up-to-date and the Curriculum and Standards Committee will review this document annually and report to the Full Governing Body for ratification in the first meeting of the academic year.

Terms of Reference Ratified _____ (date)

Signed _____ (Chair of Governors)

Signed _____ (Vice Chair of Governors)

Signed _____ (Head Teacher)

Terms of Reference Review Date: October 2017